SUGGESTED MEETING PROCEDURE

☞ Call Meeting to Order
☞ HCE Creed
☞ Business Meeting
  • Secretary’s Report
  • Treasurer’s Report
  • Committee Reports
  • Unfinished Business
  • New Business
  • Announcements
☞ Adjourn
☞ HCE Prayer
☞ Presentation of Project for the Month

HCE HANDBOOK

County Officers:

President (2014-2016)
Lois Dalke (Woodland) 833-2855
460 South Main, Apt. 4 ellemdee@new.rr.com
Seymour, WI 54165

President Elect (2014-2016)
Linda Biese (Woodland) 833-2618
W4763 Marcks Rd lkbiese2@aol.com
Black Creek, WI 54106

Past President (2012-2014)
Dorothy Paltzer (Holiday) 739-2729
cdot800@juno.com
W5265 Wolf Road Black Creek, WI 54106

Secretary (2014-2016)
Judy Shafel (Country Apples) 986-3810
W7589 Park Ave. Shiocton, WI 54170

Treasurer (2013-2015)
Jeanne Baum (Country Apples) 731-9140
N2670 Meade St kjeabaum@gmail.com
Appleton, WI 54913

Advisor to Outagamie County HCE:
Karen Dickrell, Family Living Educator/Department Head
Cooperative Extension Service
3365 W. Brewster Street
Appleton, WI 54914 (920) 832-5126
E-mail: karen.dickrell@outagamie.org
Web address: http://outagamie.uwex.edu/

Mary Lou Senf, Family Living Secretary
Cooperative Extension Service
3365 W. Brewster Street
Appleton, WI 54914 (920) 832-4763
E-mail: mary.senf@outagamie.org FAX: (920) 832-4783
COUNTY EDUCATION COMMITTEE CHAIRS

Coordinator of Programs
Linda Biese (Woodland)
W4763 Marcks Road
Black Creek, WI 54106
(920) 833-2618  lkbiese2@aol.com

Coordinator of Community Outreach
Lois Dalke (Woodland)
460 South Main, Apt. 4
Seymour, WI 54165
(920) 833-2855  ellemdee@new.rr.com

International & Citizenship
Janet Springstroh (Country Apples)
N6764 County Road PP
Black Creek, WI 54106
(920) 984-3525  jcsavon@aol.com

Carol Theobald, Co-chair (Country Apples)
P.O. Box 12
Black Creek, WI
(920) 984-3344

Cultural/Textile Arts Coordinators
Dorothy Paltzer
W5265 Wolf Rd
Black Creek, WI
(920) 739-2729  dot800@juno.com

Membership Coordinator (2012-2014)
Lois Dalke (Woodland)
460 S. Main, Apt. 4
Seymour, WI 54165
(920) 833-2855  ellemdee@new.rr.com

COUNTY EDUCATION COMMITTEE CHAIRS continued

Wisconsin Bookworms (County)
Chair, Marcie Suprise (Never Idle)
N3661 E. Elm Street
Hortonville, WI 54944
(920) 757-5407

Co-Chair, Judy Asman (Member-at-Large)
634 Idlewild St.
Kaukauna, WI 54130
(920) 766-5578  greyghost634@earthlink.net

Executive Board consists of:
County Officers
County Education Committee Chairs
Club President or Representative

State Website:  www.wahceinc.org

Charity Project Options
Your clubs are encouraged to donate to any of the following organizations:

- Community 2000
- Emergency Shelter
- Harbor House
- HCE-Water Filter Project
- King Veteran's Home
- Nicaragua Project - Sewing/Supplies
- NVON Project - Pennies for Friendship
- Passage Quilt/Comfort Shawls
- Salvation Army
COMMITTEES

**Newsletter**
Linda Biese 833-2618
Lois Dalke 833-2855
Dorothy Paltzer 739-2729
Marcie Suprise 757-5407

**Banquet Planning:**
Holiday (2014)
Never Idle (2015)
Woodland (2016)

**Scholarship (3-year rotation)**
Carol Theobald (2012-2014) 984-3344
Dorothy Paltzer (2014-2016) 739-2729
Judy Asman (2014-2016) 766-5578 (Alternate)

**Silent Auction – 2014**
Chair, Carol Theobald 984-3344
Treasurer, Jeannine Bauman 731-9140
Janet Springstroh 984-3525
Judy Schafel 986-3610

**Fair Booth - 2014**
Dorothy Paltzer 739-2729
Lois Dalke 833-2855
Marcie Suprise 757-5407
Linda Biese 833-2618

**Charity Workshop**
Chair, Linda Biese 833-2618
Lois Dalke 833-2855
Marcie Suprise 757-5407
Lois Schwister 609-3837

**Fundraiser Committee**
Dorothy Paltzer 739-2729
Marcie Suprise 757-5407
Linda Biese 833-2618

**History Committee**
Linda Biese 833-2618
Judy Asman 766-5578
Dorothy Paltzer 739-2729
Lois Dalke 833-2855

**Program Book – 2015**
Chair, Lois Dalke 833-2855
Linda Biese 833-2618
Dorothy Paltzer 739-2729

**Quilt Show**
Chair, Linda Biese 833-2618
Lois Dalke 833-2855
Kathy Schroeder 784-3090
Marcie Suprise 757-5407
Dorothy Paltzer 739-2729

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**COUNTY EXTENSION AGENTS/EDUCATORS**
Liz Binversie, Dairy & Livestock Educator
Karen Dickrell, Family Living Educator/Department Head
Paula Hella, Family Nutrition Coordinator
Kevin Jarek, Crops, Soils, & Horticulture Agent
Zen Miller, Dairy & Livestock Agent
Casey Plamann, 4-H Youth Development Educator
Jim Resick, Community Development Agent
Alex Tyink, Community Garden Coordinator
Vacant, 4-H Youth & Family Program Coordinator
Family Nutrition Educators
(Connet/Outagamie/Winnebago Counties)
  Kristine Soper
  Evan Groth
  Vacant position

**EXTENSION OFFICE SUPPORT STAFF**
Mary Lou Senf, Family Living/Administration
Jean DiPietro, Agriculture/Horticulture
Vicki Handschke, 4-H
Joan Behle, Youth and Community Development
Terry Hampton, Special Projects

**AGRICULTURE/EXTENSION EDUCATION COMMITTEE**
**COUNTY BOARD OF SUPERVISORS 2012-2014**
Judy Schuette, County Board Chair 833-6433
Carl Anthony, Chair 986-3949
Leroy Van Asten, Vice Chair 788-2878
Mark Rahmlow 687-6214
Daniel Rettler 984-3107
Jeff Nooyen 738-7724
Outagamie County HCE 2014 Club Presidents

<table>
<thead>
<tr>
<th>Club</th>
<th>President</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Country Apples</td>
<td>Judy Shafel</td>
<td>986-3810</td>
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<tr>
<td>Holiday</td>
<td>Dorothy Paltzer</td>
<td>739-2729</td>
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<tr>
<td>Never Idle</td>
<td>Marcie Suprise</td>
<td>757-5407</td>
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<tr>
<td>Woodland</td>
<td>TBA</td>
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Newsletter Deadlines

<table>
<thead>
<tr>
<th>Issue</th>
<th>Date Due</th>
<th>Clubs í Feature Page</th>
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<tbody>
<tr>
<td>March/April</td>
<td>Jan. 30, 2014</td>
<td>Member at Large (Judy Asman)</td>
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<tr>
<td>May/June</td>
<td>Mar. 28, 2014</td>
<td>Holiday</td>
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<td>July/August</td>
<td>May 30, 2014</td>
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<td>Sept/October</td>
<td>July 30, 2014</td>
<td>Woodland</td>
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<tr>
<td>Nov/Dec</td>
<td>Sept. 26, 2014</td>
<td>Country Apples</td>
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<tr>
<td>Jan/Feb</td>
<td>Nov. 28, 2014</td>
<td>Member at Large (Kathy Schroeder)</td>
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Leader Training: Planning and Marketing an Event

Date: January 14, 2014
Time: 1:00 p.m.
Place: UW-Extension, Brewster St.
Presenters: Mary Hirvela, Visitor & Convention Bureau
           Linda Krueger, Piney Patches
Pre-register by: January 7, 2014
Snow Date: January 15, 2014

Register for Joy Conference!

Host (Spring/Fall) Association Meetings

<table>
<thead>
<tr>
<th>Club</th>
<th>Date</th>
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<tbody>
<tr>
<td>Woodland</td>
<td>Spring 2014</td>
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<tr>
<td>Country Apples</td>
<td>Fall 2014</td>
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<tr>
<td>Holiday</td>
<td>Spring 2015</td>
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<tr>
<td>Never Idle</td>
<td>Fall 2015</td>
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</table>

Club Business

Date: 
Hostess: 
Program: 
Lesson Leaders:
Newsletter Deadline: February 4, 2014

Joy Conference: Everyday Joy!
Date: February 8, 2014
Time: 9:00 a.m.
Place: Fox Valley Lutheran High School

Newsletter
Date: February 11, 2014
Snow Date: February 12, 2014
Time: 11:00 a.m.
Place: UW-Extension, Brewster St.

Leader Training: Chocolate!
Date: February 11, 2014
Snow Date: February 12, 2014
Time: 12:00 p.m.
Place: UW-Extension, Brewster St.
Presenter: Barb Ingham
Pre-register by: February 4, 2014

Executive Board Meeting and Potluck
Leadership: The Good and Not So Good
Date: March 25, 2014
Time: 11:30 a.m.
Place: UW-Extension, Brewster St.

Garden Expectations
Date: March 28 & 29, 2014
Time: TBA
Place: Radisson Paper Valley, Appleton

Scholarship Review
Date: TBA
Time: TBA
Place: TBA

Club Business
Date:
Hostess:
Program:
Lesson Leaders:
Newsletter Deadline: April 1, 2014

Newsletter Committee Meeting
Date: April 8, 2014
Time: 11:00 a.m.
Place: UW-Extension, Brewster St.

Lunch n Learn: Planning for a Successful Garden
Date: April 8, 2014
Time: 12:00 p.m.
Place: UW-Extension, Brewster St.

Leader Training: Purseology
Date: April 8, 2014
Time: 1:00 p.m.
Place: UW-Extension, Brewster St.
Presenter: Karen Dickrell
Pre-register by: April 1, 2014

North East District Meeting
Date: April 23, 2014
Host: Manitowoc County
Time: TBA
Place: TBA

Spring Association HCE Meeting & Potluck
Date: April 28, 2014
Time: 12:00 a.m.
Place: UW-Extension
Host: Woodland

Club Business
Date: Program:
Hostess: Lesson Leaders:

Banquet
Date: May 5, 2014
Place: TBA
Time: 5:00 p.m. with dinner @ 6:00 p.m.
Ticket Price: TBA
Entertainment: Aprons & Judy Knutzen
Hosting: Holiday

Newsletter Deadline: May 27, 2014

Master Gardener Plant Sale
Date: May 17, 2014
Time: 8:00 a.m.
Place: UW-Extension, Brewster St.

Club Business
Date: Hostess:
Program:
Lesson Leaders:
Newsletter Committee Meeting

Date: June 3, 2014
Time: 9:00 a.m.
Place: UW-Extension, Brewster St.

Fair Booth Committee:

Date: June 3, 2014
Time: 10:00 a.m.
Place: UW-Extension, Brewster St.

NVON National Convention

Date: July 21-23, 2014
Place: Indianapolis, IN

County Fair

Date: July 22-27, 2014
Place: Seymour, WI

Newsletter Deadline: July 29, 2014

Club Business

Date:
Hostess:
Program:
Lesson Leaders:

Club Business

Date:
Hostess:
Program:
Lesson Leaders:
### Newsletter Committee Meeting

**Date:** August 5, 2014  
**Time:** 9:00 a.m.  
**Place:** UW-Extension, Brewster St.

### Wisconsin State Fair

**Date:** July 31 – August 10, 2014  
**Place:** West Allis, WI

### Special Interest:

**Name:** Laura Ingal Wilder  
**Date:** September 9, 10 or 11, 2014  
**Time:** 1:00 p.m.  
**Place:** UW-Extension, Brewster St.  
**Presenter:** Christ Kniep

### WAHCE State Meeting:

**Date:** TBD  
**Place:** Lakewood Resort, Cable WI.

### HCE Potluck Picnic – Executive Board Meeting

**Date:** September 29, 2014  
**Time:** 12:00 p.m.  
**Place:** UW-Extension, Brewster St.

### Newsletter Deadline:

**Date:** September 30, 2014

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### Club Business

**Date:**  
**Hostess:**  
**Program:**  
**Lesson Leaders:**

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### Club Business

**Date:**  
**Hostess:**  
**Program:**  
**Lesson Leaders:**
Newsletter Committee Meeting
Date: October 7, 2014
Time: 11:00 a.m.
Place: UW-Extension, Brewster St.

Leader Training: Make a Difference — Making the Most of Our Time
Date: October 7, 2014
Time: 1:00 p.m.
Place: UW-Extension, Brewster St.
Presenter: Community Resources
Jeanine Knapp, Thompson Community Center
Pre-register by:

Fall HCE District Meeting
Date: TBA
Time: TBA
Place: TBA

Fall Association HCE Meeting (potluck)
Date: October 21, 2014
Time: 12:00 p.m.
Place: Center Town Hall
Host: Country Apples

Club Business
Date: Program:
Hostess: Lesson Leaders:

WAHCE WEEK: November 2-8, 2014
Quilt Show

Leader Training: Successful Relationships
Date: November 5, 2014
Time: 1:00 p.m.
Place: UW-Extension, Brewster St.
Presenter: Linda Biese and Karen Dickrell

Newsletter Deadline: November 25, 2014

Special Interest: Quilt show
Date: TBA
Time: TBA
Place: TBA
Presenter: TBA
Pre-Register by: TBA

Club Business
Date:
Hostess:
Program:
Lesson Leaders:
BACKGROUND ON THE OUTAGAMIE COUNTY ASSOCIATION FOR HOME AND COMMUNITY EDUCATION

THE OUTAGAMIE COUNTY EXTENSION ASSOCIATION FOR HOME AND COMMUNITY EDUCATION ORGANIZATION is a non-profit, educational, and service organization. Membership is open to all individuals without regard to race, sex, color, ethnic background, residence or economic circumstance.

LEADER TRAINING MEETINGS are designed to train one or two leaders from Outagamie County Extension Association for Home and Community Education clubs. These leaders attend the training meeting and then take the information back to the club and teach the rest of the members. The leaders will receive subject matter information and techniques to help them present the material. The subject information that each leader receives comes from the University of Wisconsin or other research-based resources. The information will be current and reliable. You need to register with the UW-Extension office for these sessions.

SPECIAL INTEREST MEETINGS are planned by the Outagamie County Extension Association for Home and Community Education Committees. Special interest meetings are designed to present special information and supplement the leader training program. At a special interest meeting you will not receive information for each member in your club. Watch each newsletter for the special interest meetings planned. Follow instructions carefully for each meeting because they are different. These programs may be open to the general public.

GOALS OF OUTAGAMIE COUNTY ASSOCIATION FOR HOME AND COMMUNITY EDUCATION:

- To provide educational programs for people and communities that will meet their current and future social, economic and environmental needs.
- To develop leadership and the ability to make decisions.
- To foster all that pertains to the best development of children, home and community.
- To balance needs and goals against resources for decisions.
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